



## Authorized Pick Up Form

### Approved Child Pick Up Information

Child (First/Last Name)

Children need to be signed in/out of our day camps/programs on a daily basis. I authorize my child to:

Only be allowed to leave with the parent(s) indicated below:

The following individuals are authorized to pick up my child (*ID is required for pick up*):

First/Last Name	Relationship to Child	Primary Phone

Is there anyone who is legally NOT authorized to pick up your child? If yes, please contact our Children's Manager.

Yes

No

### Self Sign Out Authorization

Children need to be signed in/out of our day camps/programs on a daily basis. Do you authorize your child (Must be at least 10 years of age) to sign him/her self in and out of Westside's day camps and programs.

Yes

No

Although we understand the need/want of parents to give their child the independence of walking/biking home after camp, we recommend that a parent/guardian sign in and out their child every day. If you have given authorization for your child to sign themselves in and out, please ensure a safe route home for your child.

Our facility guidelines states that children under 13 years of age must be accompanied at all times while in the facility by a paid individual 16 years of age or older unless an Un-parented Access Orientation has been completed.

### Signatures

Parent/Guardian Signature

Date

*Authorized Pick Up forms must be completed annually and will be kept on file for one year.*