



westside

A place to play....and work!

Westside Recreation Centre

2000-69 Street SW, Calgary, Alberta

work@westsiderec.com

POSITION TITLE: Birthday Party Host

POSITION DESCRIPTION:

- Greet, direct and assist birthday party members throughout the duration of parties and/or events
- Check-in for all birthday parties and events
- Set-up, take down general maintenance of equipment and facility
- Direct participants to activity locations
- Assist with the individual parties as needed (hand out cake, help decorate etc.)
- Cleaning of tables, chairs and party rooms
- Administrative duties as required

WORK TERM:

- Shifts available are Friday, Saturday and Sunday

QUALIFICATIONS/ SKILLS REQUIRED:

- Current Standard First Aid / CPR Certification
 - All applicants must be a minimum of 15 years of age
 - Good communication skills
 - Good time management and organizational skills
 - Ability to deal with customer questions and concerns
 - Previous experience working with birthday parties would be an asset
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CLOSING DATE: September 4, 2017

TO APPLY, EMAIL YOUR RESUME TO:

work@westsiderec.com

We thank all applicants for their interest, however only those selected for an interview will be contacted. All positions have a screening process which includes reference, security, and employment history checks.

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