



westside

A place to play....and work!

Westside Recreation Centre

2000-69 Street SW, Calgary, Alberta

work@westsiderec.com

POSITION TITLE: Summer Day Camp Programmer

BENEFITS OF BEING AT WESTSIDE:

- Competitive wages & benefits
- Use of Recreation Facility
- Close proximity to west LRT lines
- Scholarship Opportunities

POSITION DESCRIPTION:

This FT hands-on summer position is responsible for the implementation of general day camps (weekly & daily) for 6 – 12 years of age. Responsibilities include:

- Program planning and implementation of general summer day camps
- Research of program activities and the development of program curriculum
- Supervision of staff and volunteers
- Coordination and organization of the general summer day camps
- Maintenance and safety of program areas, equipment, and supplies
- Evaluation of programs
- Assist in training Summer Day Camp Leaders
- Administrative duties as required
- Instruction of general summer day camps

WORK TERM:

- Primarily Monday – Friday, some weekend and evening work will be required.
- May 14 – September 7, 2018

QUALIFICATIONS/ SKILLS REQUIRED:

- Current Standard First Aid/CPR certification is required
- Three (3) years of recreation leadership and day camp experience
- Experience in program development, management and staff supervision (including supervisory level)
- Excellent communication, customer service and problem-solving skills
- Excellent planning and organizational skills

CLOSING DATE: March 11, 2018

TO APPLY, EMAIL YOUR RESUME TO:

work@westsiderec.com

We thank all applicants for their interest, however only those candidates to be interviewed will be contacted. Westside Regional Recreation Society believes in equal opportunities and is a non-smoking environment. All positions have a screening process that includes interviews, references, security, and employment history checks.