



westside

A place to play....and work!

Westside Recreation Centre

2000-69 Street SW, Calgary, Alberta

work@westsiderec.com

POSITION TITLE: Childcare Worker – Children & Youth Department

WHO IS WESTSIDE:

Westside Recreation Centre is a world-class facility based on a lifestyle and wellness concept. Since 2000, we have been providing families with a fun, healthy and affordable environment with world class activities, including a hockey and skating facility, fitness centre, gymnasium and aquatic park.

BENEFITS OF BEING AT WESTSIDE:

- Competitive wages & benefits
- Close proximity to West LRT line
- Use of Recreation Facility

POSITION DESCRIPTION:

The role of the Childcare Worker is to provide quality care for children ages 1 week to 12 years of age in the Child Development Centre at the Westside Recreation Centre. This hands-on position will deliver a fun and safe environment for children while they play in an open-ended play environment.

Responsibilities:

- Ensure safety of children and staff while in the facility
- To plan and implement age appropriate, play-based activities such as dramatic play, large and fine motor play, manipulative toys, reading, blocks, floor play, circle time, games and art activities
- To supervise and provide care to all children. The care of each child includes snacks, feeding, diapering, toileting, washing hands and faces
- Actively and enthusiastically participate with the children providing positive guidance
- To clean and maintain toys and equipment
- To set-up, take down and general maintenance of the equipment and facility area

Administrative:

- Attend any staff meetings/additional trainings
- Meeting parents/providing important information about their child
- Conduct sign-in and sign-out procedures at the greeting desk

Risk Management:

- Perform First Aid as required
- Complete Incident Report Forms as required
- Maintain activity areas to ensure cleanliness and safety
- Ensure the safety of participants and program area

Skills Required:

- Ability to work in a large team environment and independently
- Ability to work within a multi age group setting
- Good customer service skills
- Good communication and problem-solving skills
- Good organizational skills
- Experience with infants, toddlers and/or children

Physical/Psychological Demands:

- Ability to work in a fast-paced noisy environment
- Ability to lift 22-25 lbs on a daily basis
- The successful candidate must hold high ethical standards as they are working with a vulnerable population and has access to confidential information.

Qualifications:

- Current Standard First Aid/CPR/AED certification
- Level 1 Early Childhood Educator Certificate required
- Must be of 18 years of age or older

Employment Term:

- Hours will vary depending on child attendance
- Part-Time, year-round position
- Shifts available evenings and Sundays
- Remote working not available for this position

CLOSING DATE: Open until a suitable candidate has been found

EMAIL YOUR RESUME: work@westsiderec.com

We thank all applicants for their interest, however only those candidates to be interviewed will be contacted. Westside Regional Recreation Society believes in equal opportunities and is a non-smoking environment. All positions have a screening process that includes interviews, references, security, and employment history checks. This position has been deemed to be safety sensitive and subject to post-incident drug and alcohol testing.